



# ADS BENEFITS UPDATE

## Electronic Filing Requirement for 2009 IRS Form 5500 Annual Return/Report

We want to inform you that your 2009 Plan Year IRS Form 5500 Annual Return/Report will be filed electronically later this year. We also want to let you know that we will be providing you with detailed instructions at a later time to ensure that your form is filed properly and timely. You may be receiving correspondence from the Department of Labor's Employee Benefits Security Administration (EBSA) in the near future explaining this new requirement and some instructions on how to acquire electronic signing credentials that will be necessary to file your IRS Form 5500 through their new ERISA Filing Acceptance System (EFAST2).

We recommend that you apply for these credentials with the assistance of your ADS administrator. Your ADS plan administrator will contact you and be happy to assist you in acquiring your electronic signing credentials prior to your filing deadline.

Although change has its challenges, we are optimistic that this new process of filing forms will be easy to learn, bring efficiency to all parties involved and help to streamline your plan's administration.

### **Special Issues for Large Plan Filers** (generally plans with 100 or more participants)

#### **New reporting on Schedule C (Service Provider Information)**

The new Schedule C reporting requirements have been expanded to include both direct fees and indirect compensation (such as plan expenses paid indirectly through investment options). In addition, any revenue sharing arrangements between service providers will also need to be disclosed. ADS will contact you if we need additional information on any service providers that were paid directly or indirectly with plan assets during 2009.

#### **Plan Audit Reports**

When your IRS Form 5500 is submitted electronically through the new EFAST2 system it will be reviewed for completeness. Please be sure to schedule your annual plan audit in plenty of time to ensure the audit report will be finalized before your IRS Form 5500 filing deadline. If a plan is electronically submitted without an audit report attached it will be considered untimely and applicable fees will be assessed by EBSA.

If you have any questions, please contact your plan administrator at 877-473-2371.

#### **Centervale Farm**

200 US Route One, Suite 120  
Scarborough, Maine 04074

**VOICE** 207-879-9200

**FAX** 207-879-9209

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